



Registered Charity No. 1031866

PROSPECTUS

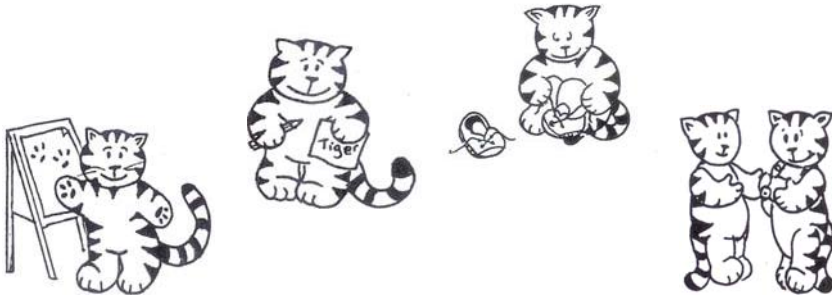
Tiger Hall, High Street
Lindfield
West Sussex
RH16 2HS

For further information please contact
our Manager on 07905 099 802
tigercubslindfield@btinternet.com

www.tigercubslindfield.org

Our Aim

Tiger Cubs Pre-School is committed to child-centered learning and provides a safe, stimulating and caring environment where children can individually develop to help prepare them for their school years. We maintain links with the local schools to help achieve this.



About us!

We are a Christian run pre-school, associated with All Saints Church, Lindfield. However, we offer equal opportunities for all children, welcoming children from any ethnic or religious background. We meet in The Tiger Hall, have an outside play area and there is a car park to the rear.

Tiger Cubs Pre-School is a registered Charity and is therefore run by an elected Committee. We are proud of our high ratio of adults to children – ensuring individual attention to the needs and development of each child. Staff hold a childcare qualification and have training in Paediatric First Aid, Food Hygiene and Safeguarding. All have an Enhanced DBS Check. We are a member of the Pre-School Learning Alliance (PLA), and this ensures that we are constantly in touch with new thinking in the field of child education and care.

Fees

We are registered to receive the Free Entitlement Funding, available from the term after a child's 3rd Birthday, or if eligible, from the age of 2. This is for up to 15 hours per week, subject to space, and can be used during any of our opening hours. Additional hours over the 15 are charged at £6.00 per hour. Please note that we are unable to increase sessions mid-term for funded children.

During terms prior to your child being eligible for funding, our session charge is £6.00 per hour.

We are open for 38 weeks of the year, for a total of 25 hours a week. We have a limited number of spaces for the additional hours of funding, but cannot offer the full 30 hours due to our hours of opening.

Fees can be paid monthly or per half term – by cheque, cash or electronically.

If your child is attending/going to be attending another setting, please inform us of your session take-up intentions.

No refunds can be made for absences due to sickness or holidays.



Sessions

We are open for 38 weeks a year – broadly following West Sussex County Council terms dates.

To ease the transition from home life to pre-school, children are given the opportunity to join Tiger Cubs from 2.5 years. However, each child is an individual and some may be ready nearer 3.

We recommend that children start with two sessions a week and there will be the opportunity to discuss increasing their sessions at the beginning of each term with the Manager.

Our opening hours are:

Monday, Tuesday, Wednesday, Thursday
Friday

9.00am – 2.30pm

9.00am – 12 noon

Drop off is at 9.00am and collection is either:
12 noon (mornings only), 1.00pm (lunch) or
2.30pm (morning, lunch & afternoon).



Afternoons sessions are:

Messy Monday

all things messy

Tasty Tuesday

cooking

Welly Wednesday

out and about exploring in our wellies

Thumbs up for Thursday

practicing fine and gross motor skills!

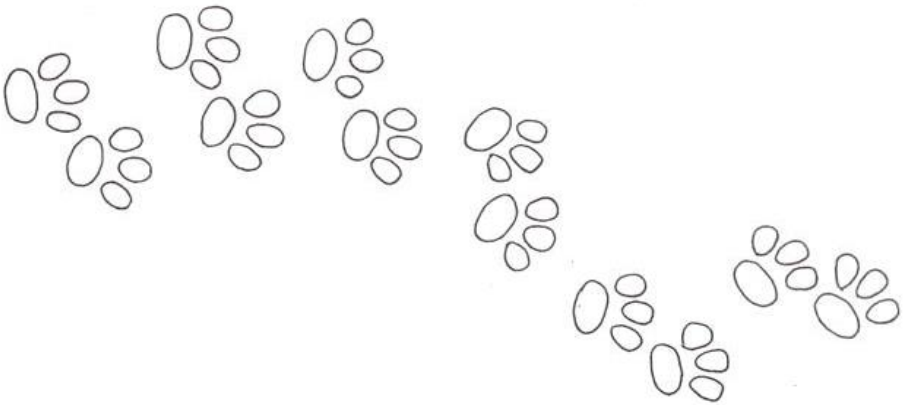


Outings and Trips

We take every opportunity to explore our local environment with the children.

To enhance children's learning, we regularly explore different aspects of our village - walks to the local shops, park or exploring local woods and footpaths.

We also sometimes venture further afield using various modes of transport.



Curriculum Information

We follow the Early Years Foundation Stage (EYFS) for children, whether in pre-school, Nursery or Reception classes. This is divided into prime and specific areas of learning and development:

- ✿ Personal, Social and Emotional Development
- ✿ Physical Development
- ✿ Communication and Language
- ✿ Literacy
- ✿ Mathematics
- ✿ Understanding the World
- ✿ Expressive Arts and Design

Children experience a variety of activities as part of their 'learning through fun' – including weekly cooking sessions, musical and physical activities as well as craft activities. To encourage and promote the understanding of our curriculum, we arrange for visitors to the setting e.g. local police, crossing patrols, dentists, airport staff etc.



Registering your child

We encourage parents/carers to visit the pre-school with their child. This enables you to see a session in progress before registering your child. Appointments can be made through our Manager on 07905 099 802 or tigercubslindfield@btinternet.com We levy a £40.00 non-refundable Registration fee, payable upon completion of our Registration form. This includes a Tiger Cubs T-shirt for your child when they start.

Following registration...

Parents will be written to with an appointment to visit Tiger Cubs with their children for a Familiarization Visit. At the Familiarization Visit a date will be put in the diary for a Taster Hour when children attend without a parent/carers. After the Taster Hour the Manager will discuss a start date with parents.

Before your child starts...

Children should be confident about being left as each child will handle separation differently. Any concerns can be shared during your Familiarization Visit. We expect children to be toilet trained when they join Tiger Cubs, although we understand that accidents will happen. If your child is not toilet trained it is important that you let the Supervisor know prior to starting.

Record Keeping

West Sussex Learning Journals are used to keep records on all children. They are completely confidential and accessed only by staff. Children's development depends on each unique child having opportunities to interact in positive relationships and an enabling environment.

Each child is allocated a key person, who will observe and assess their progress and then use this, along with our orange 'Child Interest Sheet' to plan for their next steps. Parent/carers are invited to meet with their child's key person twice a year to discuss their child's Learning Journal.

Parents/carers are welcome to read their child's Learning Journal at any time. These are forwarded to school where the Reception teacher should continue to use them until the end of the Reception year.



Inspections and Policies

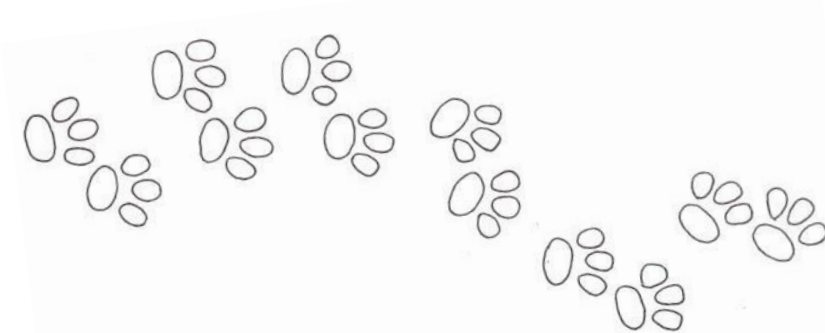
We are OFSTED registered and our recent Inspection report can be found in the **Tiger Cubs Information File**. In accordance with OFSTED, we hold a number of Policy Statements and Procedures, and these can be found in the **Tiger Cubs Policy File** – both files hang under the notice board on the landing.

Parents/Carers

Parents/carers are encouraged to help once per term, if possible. Having parents/carers help in the sessions means that we can maintain the high ratio of adults to children. Helping at a session can be exhausting – but fun!

In order to ensure that we maintain the correct adult:child ratios when away from the Tiger hall - we do ask if any parents/carers who are able to, join us on our outings.

As we are a registered charity we do have to undertake some fund-raising during the year and any assistance from parents/carers is always gratefully received.



Snack Time

To encourage and promote healthy eating, each child is asked to bring in a piece of fruit or vegetable on each day of attendance. On arrival they are placed in our fruit basket for the children to share at snack time. We have a rolling snack time when children sit together. We provide milk or water which children pour themselves and drink from a non-lidded beaker. Snack time is a popular and social time, with most children willing to try a variety of fruits and vegetables.

Please don't expect too much of me,

I'm learning more than you can see.

Being simply here to enjoy and play

Means more to me than I can say.

Please don't fret at the end of the day

If I have nothing to display:

I really gain so much from play -

Social skills and come what may.

So when I come home empty-handed

From such a very busy play,

Please don't say.

"Haven't you done anything today?"